



# Norwich Engineering Society

## CONSTITUTION - Approved April 6<sup>th</sup> 2009

1. The name of the Society is the 'Norwich Engineering Society'. All members of the Society shall have an expressed interest in engineering topics.
2. The aims of the Society are to promote interest in, and to disseminate information about, engineering topics by any means the Society considers appropriate.
3. The Society has the following categories of membership: Ordinary, Retired, Honorary, Student and Corporate; Corporate members are not allowed to vote at an Annual General Meeting (AGM) or at a Special General Meeting.
4. The Officers of the Society are President, Vice-President, Hon. Treasurer, Hon. Secretary, Hon Membership Secretary, Hon Programme Co-ordinator, Hon. Publicity Officer; up to two of these roles may be held by the same individual but no more.
5. The Society is managed by a Council consisting of the Officers named above, the Immediate Past President and sufficient other members, either elected at an AGM or co-opted by Council, to have a maximum membership of eleven; the quorum of Council is five including two members who must be officers of the Society.
6. Ordinary Members are normally aged between 18 years of age and the State Retirement age. Retired Members shall be persons over the State Retirement age. Honorary Members are appointed by Council. To have the status of Student Member the said Member must be undergoing full time education up to and including higher degrees or diplomas or receiving part-time education as part of a recognised apprenticeship and not an Ordinary Member. Corporate Members shall be organisations which support the aims of the Society.
7. Ordinary Meetings of the Society are normally held from October to March inclusive, and the AGM held in April.
8. The Report of the Council and the Society's examined accounts to the preceding 1<sup>st</sup> March will be presented at the AGM for approval. The Officers and the elected Members of Council for the following year will be elected at the same meeting.
9. The Constitution or Rules can only be changed at an AGM. Written notice of any proposed change must be with the Hon. Secretary not less than 28 days before the AGM and published on the Agenda of the AGM. A simple majority of the members present at the AGM must be in favour of the proposed change to make it effective.